

Complaints Registration Form

Please complete and email to info@creditcircuit.co.za

Client details:

Surname:		Title:	
First Name(s):			
Occupation:			
Identity Number:			
Address/Email to which we may communicate with you:			
Telephone (daytime)		Cell:	

Details of the person/s against whom you are complaining:

Name of Person:	
Position/Role e.g. Advisor/Admin	

Details about the product or service you are complaining about:

Financial product Insurance/Retirement/Investment/Deposit etc.	
Reference/Account no	
Brief description of the complaint	
When did you first realise the problem	
Did you complain before? Give date and name of person	
Provide full details about the complaint or attach a letter providing the following: List in date order the phone calls meetings, or letters you have received or exchanged with the person against whom you are complaining.	
Reference of documents attached e.g. Annexures A, B etc. with description	

Client name and signature	
Date signed	

Signed and adopted by the Board on 18 June 2020